

CITY COUNCIL – 9 FEBRUARY 2009

REPORT OF THE CHAIR OF APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE

APPOINTMENT OF CHIEF EXECUTIVE/HEAD OF PAID SERVICE

1 SUMMARY

This report advises on the outcome of the selection process undertaken by the Appointments and Conditions of Service Committee (ACOS) to appoint a new Chief Executive/Head of Paid Service on 11th December 2008, and recommends that the Council offer the post of Chief Executive/Head of Paid Service to Ms Jane Todd.

2 RECOMMENDATIONS

IT IS RECOMMENDED that the City Council accepts the ACOS recommendation and offers the post of Chief Executive/Head of Paid Service to Jane Todd on the terms and conditions approved by the Committee, with the exception of the salary where it is recommended that Ms Todd is offered the lower salary (£165,000) she has requested.

3 REASONS FOR RECOMMENDATIONS (INCLUDING OUTCOMES OF CONSULTATION)

There is a constitutional and legal requirement for Full Council to approve the appointment of the Head of Paid Service.

4 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

None.

5 BACKGROUND

- 5.1 Following the departure of Michael Frater in April 2008, the position of Chief Executive has been advertised, culminating in the selection process undertaken by ACOS.

- 5.2 At its meeting on Thursday 11th December, ACOS interviewed three candidates for the post of Chief Executive.
- 5.3 Following the interviews, it was decided to offer the post to Jane Todd subject to no material or well founded objections being raised by members of the Executive Board, and the confirmation of Full Council. The Director of Human Resources notified members of the Executive Board of the proposed appointment and no objections were received.
- 5.4 The advertised salary for this post was £185,000, which is appropriate for this level of post. However Jane Todd has declined the advertised salary and has requested the salary is reduced to £165,000.

6 FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY)

The salary for the Chief Executive is within existing budget provisions.

7 RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS, CRIME AND DISORDER ACT IMPLICATIONS AND EQUALITY AND DIVERSITY IMPLICATIONS)

- 7.1 Under Section 7 of the Local Government and Housing Act 1989, every appointment to a paid office or employment in a local authority must be made on merit (see paragraphs 5.1 and 5.2).
- 7.2 The views of the members of Executive Board must be sought regarding the prospective appointment of a Chief Executive before the appointment is made. The appointment can be made when the Leader confirms that no objections or no material or well-founded objections have been made by members of Executive Board to the proposed appointment (see paragraph 5.3).

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

None.

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

Chief Executive Recruitment Report of Deputy Chief Executive/Corporate Director Resources to the Appointments and Conditions of Service Committee dated 4 November 2008.
Nottingham City Council's Constitution.

**COUNCILLOR HASSAN AHMED
CHAIR OF APPOINTMENTS AND CONDITIONS OF SERVICE
COMMITTEE**